



AUSTCHAM

InternProgramme

BUILDING ASIA CAPABILITY

## AUSTCHAM INTERNSHIP: STUDENT APPLICATION

### I. STUDENT INFORMATION

First Name*: Given names (if any, including other language):		Surname*:	
Gender*: <input type="checkbox"/> Male <input type="checkbox"/> Female <input type="checkbox"/> Other		D.O.B*:	
Address*:		Country*: Postcode/Zip:	
Phone*:	E-mail*:		
Nationality on Passport*:		Passport expiry date*:	
Do you require a Hong Kong Visa?* <input type="checkbox"/> YES <input type="checkbox"/> NO HK ID Card Holder?* : <input type="checkbox"/> YES <input type="checkbox"/> NO		<b>DATES AVAILABLE*:</b> (please specify specific date period)	
HK SUMMER (JUNE-JULY)		HK WINTER (NOV-FEB)	

### 2. UNIVERSITY & DEGREE INFORMATION

Current University*:	
Current Degree*: Faculty*:	
Years of degree completed*:	Years of degree remaining:
Past Degrees (if applicable):	
Are you currently on the New Colombo Plan Scholarship Program?* <input type="checkbox"/> YES <input type="checkbox"/> NO	
Will this be a credit-bearing internship program?* <input type="checkbox"/> YES <input type="checkbox"/> NO (if unsure, please confirm with your university)	

### 3. PAST EXPERIENCE/CERTIFICATES

Languages - include any certificates/years of experience/fluency (please circle or highlight)*:	List past internships (limit to 2) if any: (Eg. Employer, length of internship, industry, location)
1. (Basic/Moderate/Fluent)	1.
2. (Basic/Moderate/Fluent)	2.
3. (Basic/Moderate/Fluent)	

### 4. HONG KONG INTERNSHIP DETAILS

Which industry(s) would you like to apply for an internship in?* (Construction, law, NGO, etc)		
1.	2.	3.
Would you be open to pursuing an internship in industries not listed above? <input type="checkbox"/> YES <input type="checkbox"/> NO ▪ If YES, please write TWO industries here:		
<b>Please indicate below (in preferential order) companies you are interested in partaking an internship*:</b>		
1.	2.	3.

Have you been to Hong Kong before?  YES  NO

#### ORIENTATION

Our Orientation is included in the AustCham Internship Program. Details of the activities and events will be released closer to the commencement date.

Would you like to participate?\*  YES  NO

### 5. ITEMS TO ATTACH

<input type="checkbox"/> 1. Completed Application Form (signed)*	<input type="checkbox"/> 2. Cover Letter or References* (max. 2 references)	<input type="checkbox"/> 3. Resume*
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### 6. ACCOMMODATION

Do you require accommodation via AustCham?*	<input type="checkbox"/> <b>YES</b> – my likely dates of stay are: (DD/MM/YY–DD/MM/YY)
	<input type="checkbox"/> <b>NO</b> – I will source my own accommodation

\*mandatory items

### EMERGENCY CONTACT DETAILS

Contact name*:	Mobile*: Email:
Relationship to applicant:	Country of residence:

### DEPOSIT PAYMENT

<b>Deposit required:</b>  <b>HKD\$3,000.00</b>	<b>What is this deposit for?</b> <ul style="list-style-type: none"><li>• This deposit ensures that your application will be handled and processed by our dedicated service within AustCham. Once you secure an internship, you will be required to pay the remaining amount. However, this payment does not guarantee a successful placement.</li><li>• This deposit payment is non-refundable.</li><li>• If your application is not successful, the deposited amount will be refunded.</li></ul>
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### STUDENT DECLARATION

I authorize the Australian Chamber of Commerce in Hong Kong (AustCham) to engage with companies in order to secure an internship on my behalf. I authorize AustCham to provide details attached herein to these companies in order for my application to be assessed.

This application does not constitute any form of employment agreement nor does it guarantee acceptance into the Intern Program or any internship.

You declare you are covered by personal medical, travel insurance and public liability insurance the duration of your program activity.

This agreement relates to participation in the AustCham Internship Program only. Any payment for sponsorship, membership or otherwise will fall outside of this agreement. I understand and agree to pay the deposit prior to the matching process and acceptance of application by the host company. Total costs provided separately in information pack. (please tick)\*

Signature of Applicant:	Date:
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### END OF APPLICATION FORM

PLEASE SEND YOUR COMPLETED APPLICATION TO [intern@austcham.com.hk](mailto:intern@austcham.com.hk)

FOR OTHER ENQUIRIES PLEASE CONTACT:

**Julian Finlayson P: 2115 3330 E: [julian.finlayson@austcham.com.hk](mailto:julian.finlayson@austcham.com.hk)**