THE UNIVERSITY OF QUEENSLAND
AUSTRALIA
CREATE CHANGE

CRICOS Provider Number 00025B

Student Exchange Study Plan

Study plans must be completed electronically. Please use Adobe Reader to complete the form. Please upload your completed Study Plan as part of the on-line Exchange application. Do **NOT** submit your study plan to your UQ Faculty.

Complete this Study Plan for your 1st preference host university only.

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1. Personal Details and Program Information

Full Name:

UQ Student Number: S

Current UQ Program (eg B.Arts):

Major(s)/minor(s) if applicable:

Do you intend to change programs in the next two semesters? ☐ Yes   ☐ No

Intended program:

Semester/year to start intended program:

Please note: Changing programs may affect your eligibility for exchange. Please contact UQ Abroad or your Faculty for advice.

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2. UQ Credit Availability for Exchange

What kind of UQ credit will be available for your exchange?
Identify what type of credit is available in your UQ program using the progression checks/program planners available through Applying for exchange.

The UQ credit that you have available for exchange will determine the types of courses you need to look for and which host university will be the best fit for your exchange:

a. **Compulsory courses** (least flexible credit)
   You will need to find host university course/s that are at least an 80% match to the content of the UQ compulsory course.

b. **Discipline-related Electives** *also known as on-list electives* (intermediate flexibility)
   You will need to find host university course/s that are in a similar field of study to your UQ discipline or major/minor, but the host university courses does not have to match an exact UQ course.

c. **General Electives** *also known as free electives or off-list electives* (most flexible credit)
   Choose from a wide variety of host universities and study from a variety of fields (pending approval from your UQ Faculty and Host University).

If you have a **combination** of the different types of UQ credit, then you will need to go to a host university that can satisfy the least flexible part of your UQ program.

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3. Host University Details

Select a host university which satisfies your available UQ credit. Explore your options at Find a host university.

Host University and Country:

Duration of exchange: ☐ one semester   ☐ two semesters

In which semester will you commence the exchange?
UQ Semester   ☐ Sem 1 (Feb–June)   ☐ Sem 2 (July–Nov)   Year: 20____
Host University ☐ Spring/Summer (Jan – July)   ☐ Autumn/Winter (July – Dec)

Some partner universities require students to choose from a particular field of study (Faculty/Stream/Program/Department/School/Discipline etc). Please see "Course Restrictions" or "Additional Academic Information" on the host university page for more details.

Host University field of study for which you are applying:

Study load while on exchange

a. You must successfully pass a full time study load at your host institution each semester (as indicated on the host university page) to be eligible for 8 UQ units towards your UQ program (maximum 8 UQ units possible per semester).

b. A reduced study load may be possible following approval from UQ Abroad and your UQ Faculty.

Full-time study load at host university = _____ per semester (Eg. 15 credits, 30 ECTS).
= 8 UQ units

The number of individual courses that you will need to take at the host university may vary between 2–14 courses each semester.

Break down the host university study load/course choices by the **weighting** (percentages) of the required UQ units. Eg.
#2 UQ units = 25% of the host university study load
#4 UQ units = 50% of the host university study load
#6 UQ units = 75% of the host university study load
#8 UQ units = 100% of the host university study load

4. Course Details

Your **UQ Faculty decides whether or not Host University courses** can translate into credit towards your UQ program. However **UQ Faculty approval does not guarantee that you will be able to actually enrol in the approved courses** at your host institution. There may be timetable clashes, changes to course catalogues, change of teaching language or high domestic demand for a course which may make certain courses no longer available. Please make sure that your study plan is flexible enough to accommodate changes at the last moment (ie. use the most flexible UQ credit during exchange).

How to fill-in the Study Plan Table

UQ Credit requested	Host University Course Code and Title	Host Credit value	Semester offered at host	UQ Credit Precedents Database ID#	EAIT Academic
List the UQ courses you wish to receive credit for, towards your UQ program, based on your remaining UQ program requirements. You can list either specified or unspecified credit. a. **Specified credit**: is approved when a near exact equivalence to a UQ course can be demonstrated. b. **Unspecified credit**: may be approved when a near exact equivalence cannot be demonstrated. Unspecified credit may be for a general elective or an unspecified credit towards your major/minor if the host university course is in the same field of study. If it takes multiple host university courses to cover the content of one UQ course, please list the additional host university courses as "**Contributing to above credit**" (see example below). If you are a **dual degree student**, please indicate which component of your degree the credit is to be awarded to (see example below).	Search for courses using UQ's Credit Precedents Database (CPD) – creditprecedents.app.uq.edu.au. Not all courses will be listed on the CPD and it is to be used as a **guide only**. **AND** Use the links on the UQ Abroad website to access the host university's course catalogue or lists of courses available for exchange students. If you are seeking approval for a course that is not listed on the CPD, or if the Review Date has passed, you need to attach a course profile providing the following information: • Course description; • Aims and objectives; • Number of contact hours per week or per semester; • Required reading; • Assessment; • Credit/Unit/ECTS value. **Ensure your courses are:** • Available in the correct semester for your exchange. • At the right level (eg. undergraduate). • In a language in which you have at least above intermediate proficiency • Not restricted by the host institution for exchange students. • Suitable for your level of study in the discipline (ie. you have met any pre-requisites). **EAIT students must consult with an academic adviser to approve course equivalency before uploading this to your online application.**	List enough courses to make up a full-time study load at the host university. This could be anywhere between 2–14 courses.	Eg. Autumn, Spring, Summer, Winter, Term 1, Block 2, Quarter 3 Make sure the courses selected are going to be offered in the semester you are on exchange.	If you can find the course equivalency on the Credit Precedent Database, please list the database ID number. Is the equivalency still in date or is it due for review?	This column is for EAIT Academic Advisers to show their approval of the host courses.

Examples

UQ Credit requested	Host University Course Code and Title	Host Credit value	Semester offered at host	UQ Credit Precedents Database ID#	EAIT Academic
Specified: FINM3401 (toward BCom component)	MN20211 – Advanced Corporate Finance	6 ECTS	Fall	12568	
Unspecified: BCom Level 3 Finance major	MN30509 – Behavioural Finance	4 NQF	Fall or Spring	12570	
** Contributing to above credit **	MN30126 - Organisational Behaviours	3 NQF	Fall	N/A	
Unspecified: General Elective (toward BEng component)	CHE30600 – Design Staged Separation Process	6 SWS	Term 2	N/A	
Specified: JOUR2811 - Journalism in Text	(no code) Basics of Journalism	6 Points	Block 3	217	
Unspecified: BScience Level 2 Psychology major	PSYC465 Health Psychology	3 Credits	Spring	N/A	
Specified: BIOM1050 Biology for Health Sciences	ABCT2326 Human Physiology	2 Tani	Semester 2	N/A	
Unspecified: General Elective (toward BArts component)	55010 Lengua Española Avanzado 2	4 Units	Trimester 1	23916	

Student Name: Student Number: S ☐☐☐☐☐☐☐   Host University: Semester of Exchange:

Preferred courses – List enough host university courses to make up a full-time study load at the host university

UQ Credit requested	Host University Course Code and Title	Host Credit value	Semester offered at host	CPD ID#	EAIT Academic

☐   Please tick if you intend to seek credit for only #6 UQ units towards your UQ program from your exchange   **Total host study load**

Back-up courses – List another full-time load of host university courses as back-up options

		Total host study load			

5. Faculty of Engineering, Architecture and IT Students Only: Academic Adviser Recommendation

Academic Adviser Signature: School:

Printed name: Date: