



ESSEC
BUSINESS SCHOOL

L'esprit pionnier

Provisional ACADEMIC PACK Spring 2020

ESSEC GLOBAL BBA – SINGAPORE CAMPUS
INTERNATIONAL EXCHANGE STUDENTS





LOCATE ESSEC ASIA PACIFIC CAMPUS

Localisation and access to ESSEC Asia-Pacific



Address: 5 Nepal Park, Singapore
139408
Tel: +65 6884 9780

Please click below to check on access details:

<https://myarrivalatessecap.weebly.com/getting-here.html>





ESSEC GLOBAL BBA ASIA-PACIFIC campus Exchange Students - Academic Calendar 2019/2020

SPRING SEMESTER 2020

SPRING SEMESTER DATES

Orientation day:	Monday 2 nd March 2020 Attendance is compulsory for all students.
Lecture period:	Tuesday 3 rd March - 12 th June 2020 (exams inclusive)*
Spring break:	Monday 4 th May – Friday 8 th May 2020 (inclusive)

EXAMINATION DATES*

Please note that the dates given are the first and last possible dates for examinations in June.

***No special examination arrangements will be made for international students who arrange to leave on or before the dates given here**

NO RESIT EXAMS



HEALTH INSURANCE REQUIREMENTS

You should have health insurance covering you during your stay in Singapore.

Admitted insurance policies should meet the following requirements:

- Coverage valid for the **whole duration of your stay**
- Coverage **valid at least in Asia**
- Capital for **medical expenses** should be **at least 80 000 euros (i.e. SGD 123 604, about USD 90 622)**
- **Repatriation**
- **Civil liability**

IMPORTANT NOTE

Please note that **we need the policy to be in English.** (Kindly get your insurance policy translated to English).

For more information, please check <https://myarrivalatessecap.weebly.com/health-insurance.html>



STUDENT PASS INFORMATION

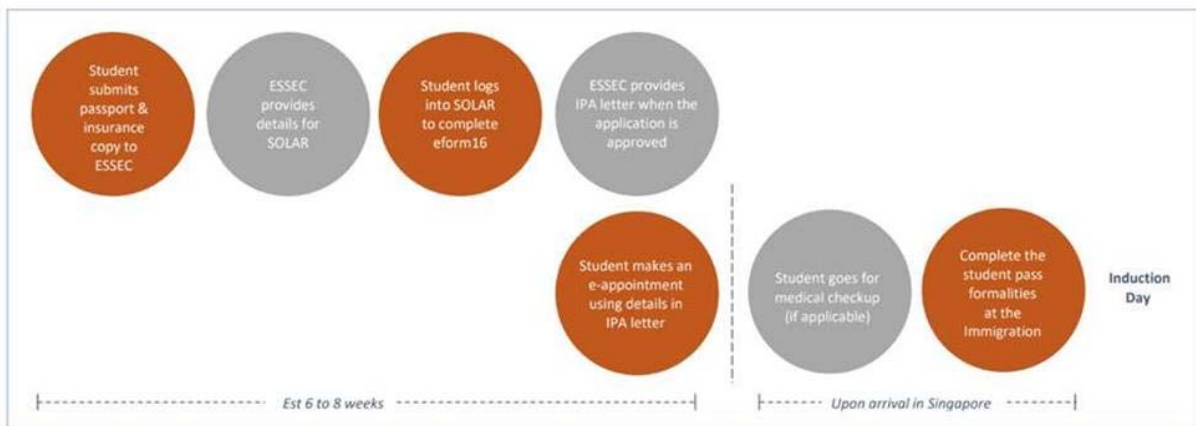
All enquiries will be dealt with by the Academic Affairs (Singapore) in due course.

In accordance with the Immigration Act, any foreigner who is not a Singapore Permanent Resident and wishes to study at ESSEC is required to apply for a student's pass.

The issuance of the Student Pass (visa) is solely at the consideration of the Immigration & Checkpoints Authority (ICA).

Student pass application can only commence 2 months before the course starts. (i.e.: Jan 2020).

Snapshot of student pass (Visa) application process:



IMPORTANT NOTES

Exchange students are not allowed to work in Singapore under the student pass (during vacation and school term).

Should your student pass application be denied by ICA, you will not be able to commence studies in Singapore and will have to seek alternate study arrangements.

We do not recommend for you to book your flight ticket and accommodation in Singapore until you receive In Principal Approval (IPA) letter issued by the immigration.

For more information, please check <https://myarrivalatessecap.weebly.com/visa-and-student-pass.html>

*Please note that there may be modifications to this list.
Courses and codes will be confirmed when the timetable is sent to you in November*

Spring Semester 2020						
Semester	Provisional course code	Type of class	Title	Hours	ECTS	Language of Instruction
Spring	CPRO 14239	Elective	Asian Cultures & Societies	25	4	English
Spring	DEVN 14141	Elective	Negotiate Business Deals in China	18	2	English
Spring	CPTC 14121	Elective	Financial Statement Analysis	25	4	English
Spring	CPTG 14220	Elective	Strategic Management Control	25	4	English
Spring	FING 14100	Elective	International Finance	25	4	English
Spring	FINM 14212	Elective	Introduction to Risk Management & Derivatives	25	4	English
Spring	IDSS 14100	Elective	Multivariate Statistics	25	4	English
Spring	MGTM 14238	Elective	Managing International Business in Asia	25	4	English
Spring	MGTS 14110	Elective	Strategic Management	25	4	English
Spring	MGTE 14221	Elective	Innovation & Design Thinking	25	4	English
Language classes						
Spring	LGFR 14400	Elective	French - Beginner level	30	2	English
Spring	LGFR 14401	Elective	French - Intermediate	30	2	English
Spring	LGFR 14402	Elective	French - Advanced	30	2	English
Spring	LGCH 14400	Elective	Mandarin - Beginner level	30	2	English
Spring	LGCH 14401	Elective	Mandarin - Intermediate	30	2	English
Spring	LGCH 14402	Elective	Mandarin - Advanced	30	2	English

Important Caveat! ESSEC Global BBA reserves the right to cancel or modify any course should unforeseen circumstances arise

- o This is the entire list for the courses currently available.
 - o All courses are **third year courses** (see course catalogue for any pre-requisites).
 - o **All instruction is in English**
 - o Exchange students will study alongside ESSEC students
 - o Most exams take place during the exam week - no alternative arrangements can be made.
- However, some classes may have final exams before May 31st. These courses will be indicated in November (exact dates are not available at this time).
- o **No re-sit exams.**
 - o Course structure: classes last to 1.15 hour or 2.5 hours and take place once a week.
 - o Grading system: grading is out of 20 as per the scale below.

ESSEC Global BBA Grade	Equivalent ECTS Grade	Definition
16-20	A	EXCELLENT: Outstanding performance
14-15	B	VERY GOOD: above the average standard but with some errors
12-13	C	GOOD: generally sound work with a number of notable errors
11	D	SATISFACTORY: fair but with significant shortcomings
10	E	SUFFICIENT: performances meets the minimum criteria
0-9	F	FAIL: considerable further work is required

COURSE SELECTION RULES

We require exchange students to choose between 16 and 30 ECTS per semester.
 Choices are considered firm and binding once the student receive confirmation from us by email.
 Please be advised that there is no Add & Drop period.

Attendance policy

Attendance to all courses is compulsory - Unjustified absences may result in 0/20 to the course and expulsion of the program!



HOUSING FOR SINGAPORE

There is no on campus accommodation in ESSEC Asia Pacific campus, however there are several tried and tested housing sources.



Options for Housing

1. Rent a room in a HDB or condominium
2. Rent a room in a hostel or boarding house
3. Stay with an expat family

Housing Development Board (HDB) Flat

- Ranging from SGD350/sharing to SGD700/single
- Cost effective with common facilities
- Utilities and Internet are usually not included (to check with landlord)
- Agent fee: Usually half-a-month rental for a 1-year lease or less, +7% tax (GST)

Condominium

- Ranging from SGD1000 to SGD1300/month
 - Condos usually come with facilities: Security, swimming pool, gym etc. •
- Typical expat living
* Renting an apartment will cost approximately SGD4000 - SGD5000 per apartment (depending on the location, size and condition of the apartment).
Apartments situated near MRT stations will cost more.

Living with an Expat Family

Free in exchange for giving tuition, baby-sitting, etc

- You can post your ad on the following Facebook groups:
Singapore ExPat Wives | SingaFrog | Singapore Nana

Halls of Residence/Boarding House recommended by students

- Some hostels in Singapore are similar to Halls of Residence and have monthly rates
 - Ideal for students staying 3 months.
 - Ranging from \$400 to \$1000/month
- You can refer to the following websites:
<https://matchbox.sg/hostels/100up/http://www.nyboarding.edu.sg>
www.yoha.com.sg
<http://palmandoak.com>
<https://www.mdiss.edu.sg/international-prospective-students/accommodation>
<http://www.cozycornerguest.com> : rates per day
www.ywcafcldodge.org.sg
<http://www.dwellstudent.com.sg/en/selegie/>

Facebook groups to find accommodation:

- FindyourroominSG
- Singafrog
- Singafrog Nana

Websites:

- <https://www.propertyguru.com.sg>
- <https://www.99.co>

***New !** A former Essec student and Singapore alumnus has created a site, XACCO, specially to help students seeking accommodation in Singapore. Check xacco.co or write a FB message to <https://www.facebook.com/xacco.co/>

For more information, please see the very complete [Housing guide for students in Singapore](https://myarrivalatessecap.weebly.com/housing.html) on the site <https://myarrivalatessecap.weebly.com/housing.html>



BUDGET AND COST OF LIVING IN SINGAPORE

General monthly budget including rental: approximately SGD 1859 (about €1095).

Not included:

- Bill for Utilities

Water, Electricity and Garbage Collection: Amounting to around SGD 50 per month per student

Travel Expenses:

Average cost for travelling across the region and Asia: SGD 2654

Accommodation:

Overall average monthly rental per student amounts to SGD 1051 (approximately €619).

Here are some estimated living costs for Singapore:

Item	Monthly Cost
Food	SGD 300 - 450
Public Transport	SGD 100 - 150
Telecommunications	SGD 30 -50

For more information, please see our factsheet or check

<https://myarrivalatessecap.weebly.com/cost-of-living-and-budget.html>

MISCELLANEOUS INFORMATION ABOUT SINGAPORE

Law and Order in Singapore

There are specific and strict prohibitions that the students should be aware of notably regarding smoking, chewing gums and littering in a public place.

Please check <https://myarrivalatessecap.weebly.com/law-and-order-in-singapore.html>

We are looking forward to receiving your students at the ESSEC Asia Pacific Singapore campus!





CHECKLIST OF APPLICATION DOCUMENTS TO UPLOAD ONLINE IN OCTOBER 2019

1. ACADEMIC APPLICATION PACKAGE

ESSEC GLOBAL BBA online Application form International Exchange Students (Google form)

Official academic transcripts in English

with your name and home university indicated on the documents.

A proof of English proficiency (except for native speakers)

a **valid TOEFL score (min. 80 iBT)**, a **valid IELTS score (min. 6.0)** or an **official letter from your university** (English teacher or International Office) confirming your level in English (B2 minimum).

All these documents must be sent by email to bba-education@essec.edu
All communications title must start with "Singapore exchange Spring 2020"
Incomplete applications cannot be processed.

2. NEXT STEPS:

Nomination process	1-11 October 2019
Application process - Course preselection	14-30 October 2019
Administrative enrollment with the Registrar (ID photo, passport copy)	Early November 2019
Welcome email and confirmation of courses	End November 2019
Course registration and share cohort calendar	Nov - Dec 2019
ICA procedure - student pass	Jan 2020
Orientation	2 March 2020

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ESSEC | CPE Registration number 200511927D
Period of registration: 30 June 2017 - 29 June 2023
Committee of Private Education (CPE) is part of SkillsFuture Singapore (SSG)

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