Short-Term Global Experience Application for Credit Instructions

Complete the Application for Credit form below for your nominated global experience.

If you are applying to participate in your short-term experience as a **for-credit student**, you will need to complete the form below. Once you have completed the form, upload to your **UQ Short-Term Global Experience application**.

Please read the advice below before completing the Application for Credit form:

1. **COMPLETE SECTION 1 OF THE FORM**
    Enter your personal details, details of your UQ program and details of your nominated global experience.

2. **COMPLETE SECTION 2 OF THE FORM, COURSE DETAILS**
    See page 2 for detailed instructions on how to complete this section. If you are applying to a program with multiple course options, it is recommended that you list several courses on your application for credit form in the event that your first choice is not available.

3. **COMPLETE SECTION 3 OF THE FORM, CREDIT**
    Tick the box that applies to the **amount** and **type** of credit you are seeking approval for.

4. **PROVIDE THE HOST COURSE PROFILES**
    Upload the host program course profile/syllabus for the course(s) you wish to study at the host university to your **UQ Short-Term Global Experience application**.
    If you are unable to obtain this information for your nominated experience, please contact the **Global Experiences Team**.

THE UNIVERSITY OF QUEENSLAND
AUSTRALIA

Short-Term Global Experience Application for Credit

CRICOS Provider No 00025B

Must be lodged as part of the Global Experience Online Application procedure by the appropriate deadline. Visit: **employability.uq.edu.au/short-term-experiences** for more information.

1. PERSONAL DETAILS AND PROPOSED SHORT TERM PROGRAM INFORMATION

Student Number (8 digits): ☐☐☐☐☐☐☐☐

Date:

Family Name:

Given Names:

Current UQ program:

Major/s:

Extended Major:

Minor/s:

Units Completed (to date):

Units Remaining (to date):

Global Experience Title:

Global Experience Dates:

Host Application Deadline:

Delivery (In-person or Online):

Have you applied to participate in a semester-based exchange immediately after this Short-term experience?   ☐ Yes   ☐ No

The above mentioned student has applied to participate in the pre-approved Global Experience detailed above. Students are required to enrol in courses while on the global experience. In order to obtain credit for this study towards their UQ degree, students must complete the section below to apply for pre-approval of credit transfer by their UQ faculty. Credit transfer will not be finalised until an official academic transcript has been received from the host institution.

2. COURSE DETAILS

Host Institution Course Code and Title	Host Credit Value	UQ Credit requested	CPD ID#	UQ Faculty Requesting Approval
How to fill in the Application for Credit Form Table				
List the **Host course title** and **code** (if available) for the course(s) you wish to take on your nominated host program.	List the number of credits/units that each course(s) are worth **according to the host program**.	Indicate what **type of UQ credit** you are seeking approval for. For example: 1. #2 units of general elective 2. #2 units of a certain level elective course (please indicate what level/ toward what major) 3. #2 units of core/compulsory credit (please identify which course at UQ, including course code and title, you are seeking credit towards)	If the course equivalency is listed on the **credit precedent database** please list the database ID number	Indicate the Faculty which will approve this credit. 1. If you are in a single degree program, please list the Faculty that your UQ program belongs to. 2. If you are in a dual degree program from two Faculties, you will need to specify which Faculty program you wish to have your credit applied to.
Enter in your nominated course(s) below				

3. CREDIT   I wish to gain the following amount of credit from courses successfully completed on the Global Experience (please tick one):

☐   2 units of credit towards my UQ program   ☐   4 units of credit towards my UQ program

4. ENROLMENT

- Short Term Exchange students pay tuition fees to The University of Queensland and will be enrolled in EXCH codes.
- Short Term Study Abroad students pay tuition fees to the host institution and will not be enrolled at UQ.
- All students participating in a Global Experience for credit will have a notation on their studies report to denote the agreed credit upon proof of successful completion of the agreed study.