

Student-Staff Partnerships (SSP) Project Selection Rubric - 2027

Question # (Form)		Successfully addressed	Partially addressed	Not sufficiently addressed
	SCOPE & MOTIVATION			
Q1	Purpose	Clearly articulates the need, challenge, or opportunity this partnership project seeks to address, and specifies how students, staff, or the wider UQ community will benefit.	Mentions the need, challenge, or opportunity but lacks clarity, or provides limited detail on benefits. No alignment to strategies, priorities, and goals of UQ or organisational unit.	No clear articulation of a need, challenge, opportunity, or benefits.
Q2	Aims	The intended outcomes for student experience are clearly defined, recognising that some may evolve through the partnership.	Outcomes are mentioned but lack detail or specificity OR the aims are extremely rigid to the point where it could resemble paid work.	Outcomes are vague, missing, or not linked to student experience.
Q3	Innovation	Proposes the creation of resources or support networks that do <u>not</u> already exist at UQ. There may be cases where innovation includes a substantial review/evaluation or scale up/uplift of an existing artefact.	Insufficient detail to determine if the resources or support networks already exist at UQ and/or how an evaluation or uplift is innovative.	Replicates or duplicates existing resources, networks, or initiatives without added value.
Q4	Need for Partnership	Clearly explains why the challenge should be addressed in partnership, highlighting the value of diverse perspectives and contributions of students and staff.	Acknowledges both perspectives but provides limited explanation of why partnership is critical.	Does not explain why partnership is required or minimises the role of either students or staff.
Q5	Codesign and Collaboration	Provides a clear plan for inclusive design processes that incorporate and value student and staff perspectives, experiences, and skills. Clearly articulates how all partners will meaningfully contribute to the design of the project, share accountability and opportunities for learning.	Mentions codesign but lacks sufficient detail about how inclusion and collaboration will occur. Mentions accountability or mutual learning but lacks detail.	No evidence of codesign; project does not intentionally consider how inclusion and collaboration will occur. No evidence of mutual learning or shared responsibility.
Q6	Schedule	Provides a realistic schedule for an appropriate scope of project activities over a 15-week project engagement. Includes allowances for flexibility in timeframes and/or outcomes to be adaptable to contributions by all future partners.	Provides a schedule but with limited detail, unrealistic assumptions or scope, and/or lacking detail about adaptability.	No clear schedule, or schedule is unrealistic or rigidly defined with limited partner input possible.

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	PARTNERSHIP ETHOS			
-	SSP Ethos	The submission clearly aligns with the partnership ethos of mutual learning, accountability and shared responsibility (i.e. not task delegation). The project seeks to engage students and staff in the process of cocreation, codelivery and collaborative effort. Students and staff are valued as colleagues and equal partners.	Some aspects of ethos are addressed in the submission but not fully explained or embedded.	Little or no evidence of alignment with SSP ethos is addressed in the submission; project relies on task delegation rather than partnership.

Program requirements:

In addition to addressing the Project Selection Criteria, your submission must also meet the following SSP program requirements:

- ✓ **Partnership Ethos:** Projects engage students and staff in the process premised upon mutual learning, accountability and shared responsibility. Student and staff partners are valued as colleagues and equal partners.
- ✓ **Project streams:** The project aligns to one of the SSP Project streams: (1) Teaching and Learning, (2) Student Experience, or (3) Governance and Strategy.
- ✓ **Outcomes:** The project must not primarily focus on research or commercialisation outcomes. [Research Experience Programs](#) may be more suitable for research focussed projects.
- ✓ **Team Structure:**
 - At least 2 students and 1 staff member per project. The maximum team size is 8 partners. In larger teams, effective collaboration and communication can be challenging.
 - There must not be more staff than students engaged in the project, to alleviate a potential power imbalance.
- ✓ **Project instigators:**
 - Both UQ students and UQ staff can submit a project idea, and collaborative student-staff submissions are encouraged.
 - For student instigators, at least one staff partner must be included in your submission. The SSP Team can help connect you with potential staff partners if needed.
 - As a project instigator, you will be responsible for submitting the project idea and selecting the student partner applicants for your project. You will also need to submit a separate report at the end for impact and reporting purposes.