

Student-Staff Partnerships (SSP) Project Submission Rubric

Question # (Form)		Successfully addressed	Partially addressed	Not sufficiently addressed
	SCOPE & MOTIVATION			
Q1	Purpose	Clearly articulates the need, challenge, or opportunity this partnership project seeks to address, and specifies how students, staff, or the wider UQ community will benefit.	Mentions the need, challenge, or opportunity but lacks clarity, or provides limited detail on benefits.	No clear articulation of a need, challenge, opportunity, or benefits.
Q2	Aims	The intended outcomes for student experience are clearly defined, recognising that some may evolve through the partnership.	Outcomes are mentioned but lack detail or specificity.	Outcomes are vague, missing, or not linked to student experience.
Q3	Innovation	Proposes the creation of resources or support networks that do <u>not</u> already exist at UQ.	Insufficient detail to determine if the resources or support networks already exist at UQ.	Replicates or duplicates existing resources, networks, or initiatives without added value.
Q4	Need for Partnership	Clearly explains why the challenge should be addressed in partnership, highlighting the value of diverse perspectives and the importance of both student and staff contributions.	Acknowledges both perspectives but provides limited explanation of why partnership is critical.	Does not explain why partnership is required, or minimises the role of either students or staff.
Q5	Codesign and Collaboration	Provides a clear plan for inclusive design processes that incorporate and value student and staff perspectives, experiences, and skills. Clearly articulates how all partners will meaningfully contribute to the design of the project, and share accountability and opportunities for learning.	Mentions codesign but lacks sufficient detail about how inclusion and collaboration will occur. Mentions accountability or mutual learning but lacks detail.	No evidence of codesign; project does not intentionally consider how inclusion and collaboration will occur. No evidence of mutual learning or shared responsibility.
Q6	Schedule	Provides a realistic schedule for an appropriate scope of project activities for an (up to) 18-week engagement. Includes allowances for flexibility in timeframes and/or outcomes to be adaptable to contributions by all future partners.	Provides a schedule but with limited detail, unrealistic assumptions or scope, and/or lacking detail about adaptability.	No clear schedule, or schedule is unrealistic or rigidly defined with limited partner input possible.

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	PARTNERSHIP ETHOS			
-	SSP Ethos	The submission clearly aligns with the partnership ethos of mutual learning, accountability and shared responsibility (i.e. not task delegation). The project seeks to engage students and staff in the process of cocreation, codelivery and collaborative effort. Students and staff are valued as colleagues and equal partners.	Some aspects of ethos are addressed in the submission but not fully explained or embedded.	Little or no evidence of alignment with SSP ethos are addressed in the submission; project relies on task delegation rather than partnership.