

Travel Declaration

Purpose

1. This form applies to all HDR student travel related to their enrolment as an HDR Student. This form should not be used for personal travel, or if travelling as a staff member.
2. This form must be completed by the HDR Student and endorsed by their Principal Advisor and Head of School prior to undertaking travel.
3. Detailed information on the UQ Student Travel Procedure including approval processes, insurance, risk management and responsibilities can be found in the [Student Travel Procedure](#).

Traveller Name

Student ID

Approved Experience Details

Primary Trip Reason

Brief Description of experience

Country/Region/Economy of experience

City of experience

DFAT Smartraveller Rating for location (city) of experience.

Level 1

Level 2

Level 3

Level 4

'No Advice Issued'

Travel is **not permitted** to areas rated **Level 3**, **Level 4**, or where there is 'no advice issued.' Information is available for [High Risk Destinations \(HDR\)](#) or contact travel@uq.edu.au for advice.

Start date of experience

End date of experience

Departure Journey

Country of departure

City of departure

Date of departure

Transit destination(s)

Date of arrival in country/region/economy of experience

Return Journey

Return Date

Transit Destination

Date of arrival in Australia or home country

Traveller Declaration

As the HDR Student traveller, I confirm I have:

1. read the relevant travel and insurance information on the [UQ Insurance Services Website](#), and understood the conditions, exclusions and limitations of UQ travel insurance detailed there
2. read the [UQ Travel Insurance for Students Brochure](#) and completed all required actions including the [Fit for Travel Form](#) if I have any pre-existing conditions
3. understood UQ will not be responsible or liable for managing or funding any issues relating to or arising from private travel
4. organised my own insurance to cover any days or activities that are not covered by UQ travel insurance (refer to the [UQ Travel Insurance for Students brochure](#))
5. assessed the risks associated with this travel and will take all reasonable precautions to ensure my health, safety, welfare, and security
6. read and will abide by the [Student Travel Procedure](#) and other relevant UQ policies and procedures including the [UQ Code of Conduct](#)
7. updated my emergency contact details in [mySi-net](#), InPlace (if applicable) and notified my UQ research supervisor (if applicable) and will update my International SOS (ISOS) MyTrips with my contact details whilst travelling
8. registered my travel with [International SOS \(ISOS\)](#) and have signed up for travel alerts (registration with ISOS is recommended for ALL travel as domestic alerts and support are provided where there are issues within Australia)
9. downloaded the [International SOS Assistance App](#) and subscribed to receive SMS messages from Smartraveller for my specific travel destinations

For International Travel, I confirm I have:

10. reviewed the [International SOS \(ISOS\)](#) and DFAT [Smartraveller](#) advice (or local government travel advice for students located offshore) and have considered all requirements and restrictions including travel restrictions, public health measures, mandatory quarantine and vaccination requirements (including country-specific expiry timeframes, where relevant).
11. understood that should the Australian Government increase a destination's rating to 'reconsider your need to travel' once I have departed or am already in-country UQ will review the risk profile and this could potentially result in the suspension or cancellation of the experience if UQ considers your safety is at risk. Additionally, any increase in a destination's rating to 'do not travel' will automatically result in the cancellation of the experience. Whether the costs of travel cancellation or disruption are covered by UQ travel insurance will be depend on the circumstances and be considered by UQ's travel insurer on a case-by-case basis.
12. a valid passport and visa and other official documentation required for entry and transit through overseas destinations as well as re-entry into Australia (international students will require a valid re-entry visa into Australia).
13. understood that UQ expects that all international travellers have their vaccinations up-to-date as per the [ATAGI recommendations](#): proof of vaccination may be required when travelling internationally.
14. Understood and will meet all pre- travel vaccination and timeframe requirements.

As the UQ HDR Student traveller, I undertake to:

16. carry the International SOS (ISOS) Travel Assistance 24/7 contact number **+61 2 9372 2468** Membership Number **12AYCA778031** on me whilst travelling and will contact them in the event of any medical or security issue, encountered whilst travelling
17. update International SOS (ISOS) should my travel plans change at any time
18. promptly respond to UQ or ISOS when contacted
19. comply with any special conditions imposed by a relevant scholarship or funding body

Traveller Confirmation

Name Signature Date

Principal Advisor Endorsement

Name Signature Date

Head of School Approval

Name Signature Date

Signed document to be uploaded to <https://studenthub.uq.edu.au/form.aspx?id=4465565>