

**Program in International and Comparative Business Law
(International Exchange Program)
Information Sheet 2023**

Name of University	Bucerius Law School
Exchange Program Website	http://www.law-school.de/programs
Exchange Program Contact Details	<u>Mailing Address:</u> Bucerius Law School International Office Jungiusstrasse 6 20355 Hamburg, Germany Ms. Kasia Kwietniewska Director of the International Office Email: kasia.kwietniewska@law-school.de Ms. Saskia Lindner Int'l Program Manager (Incoming Students: Admission & Student Services) Email: saskia.lindner@law-school.de Ms. Anna Liebelt Int'l Program Manager (Incoming Students: Academic Administration) Email: anna.liebelt@law-school.de Ms. Annalena Galle-Steinert Assistant Director (Outgoing Students non-USA) Phone: +49 (0)40 30706 264 Email: annalena.galle-steinert@law-school.de Ms. Inga Diercks-Ferm Assistant Director (Outgoing Students USA, Application & Admission Management Summer Programs) Phone: +49 (0)40 30706 278 Email: inga.diercks-ferm@law-school.de Ms. Lena Johannes <i>(on maternity leave until summer 2023)</i>

Language of Instruction	English Students whose knowledge of German allows may also take a limited number of regular law courses for German students if space is available. For further information, please contact Ms. Kasia Kwietniewska.
Language Requirements	Students from universities where the language of instruction is not English must submit proof of English fluency. We accept the following tests / minimum scores: - 90 points on the internet-based TOEFL - 7 points on the IELTS - B on the CAE - C on the CPE
Application Procedure	STEP 1: The home university needs to fill out an online nomination form confirming that a student has been selected to apply for the International Exchange Program at Bucerius. In this step, the home university should also submit their student's transcript, including a description of the grading system. Partners will be able to access the nomination portal in January. STEP 2: After a nomination has been submitted, students automatically receive login credentials to Bucerius Law School's online application system. There they will find the official application form to the International Exchange Program which they need to fill out and submit. In addition to general information, students will be required to submit the following: 1. A brief statement of purpose (approximately 1 – 2 pages explaining student's areas of special interest, why s/he wishes to study at Bucerius, previous international experience, etc.), 2. Proof of English proficiency (see above for details), 3. One passport-sized photo to be used for a student directory and student id card.
Nomination Deadline	April 1, 2023
Application Deadline	April 15, 2023
Academic Requirements for Admission to the Exchange Program	At least two years of previous law studies when law is studied at the undergraduate level or at least one year of previous law studies when law is studied at a graduate level.
Semester Dates	Semester Dates - September 4 – December 22 Exam Sessions - Session I: October 23 – 27 - Session II: December 18 – 22 Study Break - October 30 – November 3
Orientation Program	Orientation Program: September 4 – 5 (2 days) The Orientation Program is mandatory for all international students.
Course Enrollment / Registration	Students pre-register for courses online. Some courses have quotas and pre-requisites. Important dates are: - January: Course list posted online - Late March: Course descriptions posted online - July 2023 (tbc): Course registration online

Mandatory Course Load for Exchange Students	There are two sessions during the International Exchange Program and Bucerius Law School requires a minimum course load of 4 American Bar Association (ABA) / 8 European Credit Transfer System (ECTS) credits per session. The course "Introduction to German Law" is the only mandatory course. Although credits can be earned with this course, they do not count towards the minimum requirement of 8 ABA / 16 ECTS credits during the program described above. Approximately 20-25 courses are offered during the semester. Courses are either worth 2 ABA / 4 ECTS credits or 1 ABA / 2 ECTS credits. Students generally take a total of 6 – 7 courses.
"Certificate in Management and Leadership for Lawyers"	Bucerius offers the unique opportunity to earn a "Certificate in Management and Leadership for Lawyers", which students can enroll in as an optional module during their semester at Bucerius. Certificate courses are offered in cooperation with the Bucerius Center on the Legal Profession, which was founded in 2010 to observe current developments in the legal services market and to provide lawyers with technical knowledge that extends beyond a mere understanding of law. Course topics cover areas such as negotiation, business skills for lawyers, mediation and lawyering in a globalized world.
Extracurricular Activities	Academic studies are balanced by a selection of interesting extracurricular activities, such as guided tours in and around Hamburg, visits to museums, lectures on the German political system and current political situation, an excursion to Lübeck or Lüneburg, and several social events with Bucerius students. The activities are usually offered free of charge. Exchange students are also welcome to participate in the numerous student activity groups on campus, including music, political and sport groups.
On-Campus Housing	Bucerius Law School does not have on-campus housing, but it tries to secure rooms in one dormitory in Hamburg. Accepted students receive information on applying for dormitory housing in May.
Off-Campus Housing	Bucerius Law School provides assistance in finding suitable accommodation. Often German Bucerius students who will be studying abroad sublease their apartment or room to international students. Further housing options and relevant information are provided once students are accepted to the program.
Immigration Information	All non-EU citizens must obtain a student visa / residency permit for their stay in Germany. Depending on their citizenship, some students will need to apply for an entry visa to Germany in their home country prior to their arrival, which they may later need to extend, once they are in Germany for their studies. Others will be able to enter Germany as a tourist and apply for a student residency permit once they are at Bucerius. Accepted students receive detailed immigration information as well as assistance with the process of extending or applying for a residency permit in Germany. Nonetheless, students are responsible for making any necessary inquiries at their local German Embassy or Consulate in a timely manner on their own after being accepted to the program.
Health Insurance Requirements	To obtain a German student visa / residency permit, students need to have health insurance covering them in Germany for at least EUR 30,000

	through Bucerius Law School or turn in proof of their own insurance, provided it meets the minimum legal requirements.
Available Language Courses	<u>German Language Courses</u>: Bucerius offers German language classes during the program, which stretch over 20 lessons (2 x 90 minutes a week). A written and oral placement test for non-beginners will take place during the Orientation Program. Students may choose to earn 1 ABA / 2 ECTS credits with the German language course, although these do not count towards the 8 ABA credit minimum required by Bucerius. These courses come at an additional cost. <u>Other Language courses</u>: Bucerius Law School offers courses in French or Spanish (among others) for German students. Mooting preparation courses are also available. These are all open to exchange students and are free of charge.
Estimated Cost of Living per Semester	On our website is an estimate of the cost of living in Hamburg for the exchange program. We estimate that students will need to budget approximately EUR 7000 for 4 months in Hamburg. A detailed list of the individual amounts can be found on our website: http://buceri.us/finances.
Equal Opportunities	Bucerius Law School values student diversity and is committed to providing a learning environment where there is no discrimination on the basis of gender, race, religion/belief, age, disability, pregnancy and maternity, sexual orientation, socio-economic background or other irrelevant distinction. No student should feel disadvantaged or excluded from class participation. Furthermore, Bucerius Law School tries to ensure that accessibility needs are met. The building, its lecture rooms and parking facilities are wheelchair-accessible. The city of Hamburg is continuously working on improving its accessibility services. The public transportation network currently offers low-floor buses and is taking measures to improve barrier-free access to its subways and train stations. (http://buceri.us/accessibility)
Other Important Information	• Bucerius provides a public transportation ticket for the greater area Hamburg for all exchange students free of charge. • The International Office organizes a "buddy system" between exchange students and German students. • Students from our partners receive a discount of 15% off the full tuition fee for their participation in one of our Summer Programs.