



Short-Term Global Experience Application for Credit Instructions

Complete the Application for Credit form below for your nominated global experience.

If you are applying to participate in your short-term experience as a **for-credit student**, you will need to complete the form below and provide with your **UQ Abroad Short-Term Global Experience application**.

Please read the advice below before completing the Application for Credit form:

1. COMPLETE SECTION 1 OF THE FORM

Enter your personal details, details of your UQ program and details of your nominated global experience.

2. COMPLETE SECTION 2 OF THE FORM, COURSE DETAILS

- a. Column 1: List the **course title** and **course code** for the course(s) you wish to take on your nominated host program.
- b. Column 2: List the number of credits or units that the course(s) are worth **according to the host program** (i.e. 3 credits, 7.5 ECTS, etc.).
- c. Column 3: Indicate what **type of UQ credit** you are seeking approval for. For example:
 - i. #2 units of general elective credit
 - ii. #2 units of a certain level elective course (please indicate what level and towards what major)
 - iii. #2 units of core credit (please identify which course at UQ, including course code and title, you are seeking credit towards)
- d. Column 4: Indicate the Faculty which will approve this credit.
 - i. If you are in a **single degree** program, please list the Faculty that your UQ program belongs to (i.e. BEL Faculty, HASS Faculty)
 - ii. If you are in a **dual degree** program from two faculties, you will need to specify which Faculty program you wish to have your credit applied to.

3. COMPLETE SECTION 3 OF THE FORM, CREDIT

Tick the box that applies to the **amount** and **type** of credit you are seeking approval for.

Once you have completed the form, upload to your **UQ Abroad Short-Term Global Experience application**.

In addition to the Application for Credit form, you will also need to provide the host program course profile or course syllabus for the course(s) you wish to study at the host. If you are unable to obtain this information for your nominated experience, please contact **UQ Abroad**.



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Must be lodged as part of the Global Experience Online Application procedure by the appropriate deadline.
Visit: employability.uq.edu.au/short-term-experiences for more information.

1. PERSONAL DETAILS AND PROPOSED SHORT TERM PROGRAM INFORMATION

Student Number (8 digits): Date: _____

Family Name: _____ Given Names: _____

Current UQ program: _____ Major/s: _____

Extended Major: _____ Minor/s: _____

Units Completed (to date): _____ Units Remaining (to date): _____

Global Experience Title: _____ Global Experience Dates: _____

Host Application Deadline: _____

The abovementioned student has applied to participate in the pre-approved Global Experience detailed above. Students are required to enrol in courses while on the global experience. In order to obtain credit for this study towards their UQ degree, students must complete the section below to apply for pre-approval of credit transfer by their UQ faculty. Credit transfer will not be finalised until an official academic transcript has been received from the host institution.

2. COURSE DETAILS

Course Code & Title at Host Institution	Credit Value	UQ Credit (eg: 2# of general elective credit)	Faculty

Supporting course profiles/syllabi must be provided as part of the Global Experience Online Application in order for credit assessment to be successfully completed.

3. CREDIT I wish to gain the following amount of credit from courses successfully completed on the Global Experience (please tick one):

- 2 units of elective credit towards my UQ program 4 units of elective credit towards my UQ program
 2 units of specific credit towards my UQ program 4 units of specific credit towards my UQ program
 2 units of elective credit and 2 units of specific credit towards my UQ program

4. ENROLMENT

- Short Term Exchange students pay tuition fees to The University of Queensland and will be enrolled in EXCH codes.
- Short Term Study Abroad students pay tuition fees to the host institution and will not be enrolled at UQ.
- All students participating in a Global Experience for credit will have a notation on their studies report to denote the agreed credit upon proof of successful completion of the agreed study.