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**University of Lausanne - Info sheet 2020-2021**

**GENERAL INFORMATION**

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| Name of the Institution | Université de Lausanne / University of Lausanne | |
| Address | Unicentre  UNIL-Centre  CH-1015 Lausanne  Switzerland | [www.unil.ch](http://www.unil.ch/central/en/home.html)  Phone: +41 21 692 11 11 |
| Rector | Prof. Nouria HERNANDEZ (Ms) | |

**INTERNATIONAL RELATIONS**

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| **International Relations Office** | The International Relations Office draws up and implements exchange agreements | |
| Address | International Relations Office  Château de Dorigny  UNIL-Chamberonne  CH-1015 Lausanne | [www.unil.ch/international](http://www.unil.ch/international/en/home.html) [International@unil.ch](mailto:International@unil.ch)  Phone: +41 21 692 20 20  Fax : +41 21 692 20 05 |
| Head of the Office | Dr Denis DAFFLON | [Denis.Dafflon@unil.ch](mailto:Denis.Dafflon@unil.ch)  + 41 692 20 26 |
| Contact person for agreements with Asia, Oceania, and Europe (except SEMP) | Mr Marc PILLOUD | [Marc.Pilloud@unil.ch](mailto:Marc.Pilloud@unil.ch)  +41 21 692 20 23 |
| Contact person for agreements with Africa and Americas | Mr Matthias BUESS | [Matthias.Buess@unil.ch](mailto:Matthias.Buess@unil.ch)  +41 21 692 20 21 |
| Contact persons for SEMP agreements (ex-ERASMUS) | Ms Sylvie KOHLI  Ms Florelle UDRISARD | [Erasmus@unil.ch](mailto:Erasmus@unil.ch)  +41 21 692 20 24/46 |

**STUDENT EXCHANGE**

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| **Social Affairs and Student Mobility Service (SASME)** | The Social Affairs and Student Mobility Service is in charge of all practical issues regarding exchange students | |
| Address | Social Affairs and Student Mobility Service (SASME)  Unicentre  UNIL-Centre  CH-1015 Lausanne | [www.unil.ch/sasme](http://www.unil.ch/sasme/en/home.html)  [studentmobility@unil.ch](mailto:studentmobility@unil.ch)  +41 21 692 21 13 |
| Head of the Office | Mr Cédric RYCHEN | [Cedric.Rychen@unil.ch](mailto:Cedric.Rychen@unil.ch)  +41 21 692 21 14 |
| Contact for SEMP exchange students and applications | Ms Maria VELASCO | [Maria.Velasco@unil.ch](mailto:Maria.Velasco@unil.ch)  +41 21 692 21 16 |
| Contact for exchange students outside SEMP and applications | Mr Olivier GOUMOENS | [Olivier.Goumoens@unil.ch](mailto:Olivier.Goumoens@unil.ch) +41 21 692 21 17 |
| Secretariat for all exchange students | Ms Martina SALOMONI KNIGHT  Ms Virginie DURRET | [studentmobility@unil.ch](mailto:studentmobility@unil.ch)  +41 21 692 21 13 |

**IMPORTANT DATES 2020-2021**

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| **Autumn semester** | |
| Welcome day for exchange students | 10 September 2020 |
| Period of Courses | 14 September –18 December 2020 |
| Christmas Holidays | 19 December 2020 –3 January 2021 |
| Exams \* | 15 January –6 February 2021 |
| **Spring semester** | |
| Welcome day for exchange students | 19 February 2021 |
| Period of Courses | 22 February – 4 June 2021 |
| Easter Holidays | 5 April – 11 April 2021 |
| Exams \* | 14 June – 10 July 2021 |
| **\*** *Each Faculty arranges its exam sessions within the period mentioned above* | |
| **Deadline for applications for SEMP exchange** | |
| For the autumn semester | 31 May 2020 |
| For the spring semester | 15 November 2020 |
| Deadline for Medical Students (autumn and spring semesters) | 30 April 2020 |
| **Deadline for applications for other exchange agreements** | |
| For the autumn semester | 31 March 2020 |
| For the spring semester | 15 October 2020 |
| **Full academic calendar** | [www.unil.ch/central/calendar](https://www.unil.ch/central/calendar) |

**TEACHING LANGUAGE**

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| Most courses are taught in French. **Students’ French language skills must be *at least equivalent to level B2 of the CEFR***. Students who do not meet this requirement shall enrol in the courses of French as a foreign language (see below). |
| At Bachelor level, several courses are taught in English at the Faculty of Business and Economics and at the School of Biology. At Master level, programmes taught in English are offered in Biology, Life Sciences, Geology, Environmental Geosciences, Business, Finance, Economics and English Literature. A PDF list of courses taught in English is available on [www.unil.ch/international/studyatunil](https://www.unil.ch/international/studyatunil). **Students wishing to attend these courses must have sound academic skills, and English language skills *at least equivalent to the level B2 of the CEFR***.  It is recommended for students wishing to attend courses taught in English to have at least a basic knowledge of French for daily life and social integration. |

**COURSES IN FRENCH AS A FOREIGN LANGUAGE**

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| **Cours de Vacances (Holiday courses in French)** | The *Cours de vacances* offers intensive courses in French language during the summer and winter breaks:   * 3-week courses (A1-C1 level) * 6-week courses (A1-C1 level) * 6-week courses for complete beginners (summer only) * Possibility to get 5 ECTS credits for 3-week courses and 10 credits for 6-week courses (special conditions apply)   **Students must pay for these courses, unless included in the exchange agreement.** | |
| Address | Cours de vacances  Anthropole  UNIL-Chamberonne  CH-1015 Lausanne | [www.unil.ch/cvac](http://www.unil.ch/cvac/en/home.html)  [coursdevacances@unil.ch](mailto:coursdevacances@unil.ch)  +41 21 692 30 90 |
| **Ecole de français langue étrangère (School of French as a foreign language)** | The School of French as a Foreign Language offers courses in French language during the autumn and spring semesters for beginners to advanced students:   * Full-time classes for intermediate to advanced students; * Supplementary classes (4 to 10 hours a week) for beginners to advanced students.   These courses are free of charge for exchange students. | |
| Address | EFLE  Anthropole  UNIL-Chamberonne  CH-1015 Lausanne | [www.unil.ch/fle](http://www.unil.ch/fle)  [efle@unil.ch](mailto:efle@unil.ch)  +41 21 692 30 80 |
| **Online learning or testing platforms** | [www.unil.ch/bienvenue/en/home/menuinst/vie-sur-le-campus/langues/francais-pour-les-non-franco.html](https://www.unil.ch/bienvenue/en/home/menuinst/vie-sur-le-campus/langues/francais-pour-les-non-franco.html) | |

ACADEMIC INFORMATION AND TRANSCRIPTS

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| Courses not open to exchange students | * School of Medicine (except specific SEMP agreements) * School of Criminal Justice (**except** Master of Law in Criminology and Security; for courses of the Bachelor and Master in Forensic Sciences, a written request must be addressed to the Direction of the School). * MSc in Medical Biology * MSc in Accounting, Control and Finance * Some courses may require specific prerequisites and the approval of the Master programme’s director * Executive programmes (EMBA, MAS, etc.) |
| Credits and grades | UNIL uses ECTS credits. The grading scale is from 0 (lowest grade) to 6 (highest grade). Passing grade is 4. |
| Course load | There is no minimum requirement regarding the number of credits a student should take. However, we recommend students to take about 15 to 20 contact hours per week. |
| Transcripts | Bilateral agreements: the original transcript is sent to the exchange office of the partner institution within 4 weeks after the end of the examination session.  Contact: Mr Olivier GOUMOENS  [Olivier.Goumoens@unil.ch](mailto:Olivier.Goumoens@unil.ch) (+41 21 692 21 17) |
| Info for incoming exchange students | [www.unil.ch/international/studyatunil](https://www.unil.ch/international/studyatunil) |

**HOUSING**

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| **University housing office** | UNIL cannot guarantee housing for all exchange students. Priority is given to overseas exchange students. University halls of residence are open to bachelor and master students only. Advanced studies and continuing education students (Master of Advanced Studies) have not access to university halls of residence. Students who did not get a room through our office can ask for a room rent list.  More info: [www.unil.ch/international/comingtolausanne](https://www.unil.ch/international/comingtolausanne) | |
| Address | Social Affairs and Student Mobility Service (SASME)  Unicentre  UNIL-Centre  CH-1015 Lausanne | [Logement@unil.ch](mailto:Logement@unil.ch)  +41 21 692 21 21 |

**INSURANCE**

Foreign students **must** have a health and accident insurance coverage that complies with Swiss regulations. If a foreign health and accident insurance does not offer the minimum coverage required by Swiss law, the exchange student will have to contract a Swiss health and accident insurance for international students. European students can benefit from the minimum coverage required by Swiss law if they have a European Health Insurance Card. More information [on this page](http://www.unil.ch/international/insurance).

**IMMIGRATION**

**Visa**

Students should apply to the Swiss diplomatic representation in their own country in order to complete the necessary administrative procedure. It is very important that these formalities are started within the time limits set, i.e. 2 to 3 months before their arrival in Switzerland. Students coming from the countries of the European Union do not have to complete these formalities. **Important:** It is impossible to change a tourist visa into a student permit once the student has arrived in Switzerland. Thus, the exchange student must apply for a national visa (Visa D) designed for a stay of more than 90 days.

**Residence permit**

Upon arrival in Switzerland, the student must go personally to the Foreign Registration Office *(Bureau des étrangers)* of his/her town of residence. Cost of Residence Permit:

• Students from EU countries: CHF 65 to CHF 120, depending on the municipality of residence.

• Student from non-EU countries: CHF 150 to CHF 280, depending on the municipality of residence.

**Residence Tax**

The cost of the tax varies between CHF 30 to 37 per month depending on the town of residence.

**More information**

[www.unil.ch/international/comingtolausanne](https://www.unil.ch/international/comingtolausanne)

**PRACTICAL INFORMATION FOR STUDENTS**

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| Services available to exchange students | General advising and support | Mr Olivier GOUMOENS  [Olivier.Goumoens@unil.ch](mailto:Olivier.Goumoens@unil.ch)  +41 21 692 21 17 |
| Academic counselling | [www.unil.ch/international/home/menuinst/unil-students/contacts.html](https://www.unil.ch/international/home/menuinst/unil-students/contacts.html) |
| Peer programme | ESN-UNIL:  <http://unil.esn.ch/> |
| Life on campus | [www.unil.ch/bienvenue](https://www.unil.ch/bienvenue) |
| Culture | <http://www.unil.ch/culture> |
| Sports | <http://sport.unil.ch> |
| Student card and Student ID | Each student will receive a student card (Campus card), an ID (username and password), and an email address.  [www.unil.ch/campuscard](https://www.unil.ch/campuscard) | |
| University Library | [www.bcu-lausanne.ch](https://www.bcu-lausanne.ch/)  The Campus card is required to borrow a book. | |
| Recommended arrival dates  (arrival date depends from the Housing Contract students receive about one month before the beginning of the semester) | Autumn semester:  Spring semester: | First week or beginning of the second week of September  Second week of February | |
| Airport pick-up service | The ESN student association can organize pick-up service at Geneva airport or at Lausanne train station.  Contact: [esn@asso-unil.ch](mailto:esn@asso-unil.ch) | |

USEFUL WEBSITES

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| International relations | [www.unil.ch/international](http://www.unil.ch/international/en/home.html) |
| Programmes and courses | [www.unil.ch/formations](http://www.unil.ch/formations) |
| Information for exchange students | [www.unil.ch/international/exchange](https://www.unil.ch/international/exchange) |

*SASME/UNIL/10.01.2020*